

MKMediation Fee Schedule

Description	CAD	USD
Filing Fees		
Application for Arbitration	\$750.00	\$575.00
Response to Application	\$500.00	\$385.00
Counterclaim	\$250.00	\$190.00
Reply	\$0.00	\$0.00
Optional Fees		
Request to Mediate	\$750.00	\$575.00
Request for Video Hearing	\$500.00	\$385.00
Terms of Settlement	\$0.00	\$0.00
Appeals		
Notice of Appeal	\$1,500.00	\$1,150.00
Response to Appeal	\$500.00	\$385.00
Request for Clerical Review	\$0.00	\$0.00

Fees do not include 13% *Harmonized Sales Tax* where applicable.

Cancellation Policy

In the event a party wishes to cancel, adjourn or postpone the dispute, the party must notify MKMediation in writing of the cancellation. If the arbitration or mediation is cancelled, adjourned or postponed prior to the assignment of an arbitrator, 60% of fees will be refunded.

If the arbitration or mediation is cancelled, adjourned or postponed after the assignment of an arbitrator, but before a video hearing is held and one is requested, 40% of fees will be refunded.

If the arbitration or mediation is cancelled, adjourned or postponed after the assignment of an arbitrator, and where a video hearing has been held, or no video hearing was requested, but prior to a decision being rendered, 10% of fees will be refunded.

Billing

All parties are required to pay all required filing fees prior to a matter being referred to a neutral. Any unused portion will be remitted upon conclusion of the matter and/or the parties will be billed for the balance due. If the mediation will continue more than 30 days beyond the initial session, interim billings will be made. All parties are responsible payment of their respective fees, unless ordered otherwise by an MKMediation neutral. Seeking relief for the costs of the dispute is worked out on a case-by-case basis; fees are usually divided equally between the parties, although payment of all fees by one side is not unusual. All fees are due upon receipt of bill.